

CHILD SUPPORT ENFORCEMENT MANUAL
TRANSMITTAL LETTER 3/14

June 10, 2014

TO: CUSTODIANS OF CHILD SUPPORT ENFORCEMENT MANUAL

FROM: MICHAEL J. McMAHON, ADMINISTRATOR

SUBJECT: CHILD SUPPORT ENFORCEMENT MANUAL CHANGES

Material Transmitted	Material Superseded
CHAPTER 100 – GENERAL PROVISIONS Section 107 Confidentiality of Case Record Information MTL 3/14 – (1) Page	CHAPTER 100 – GENERAL PROVISIONS Section 107 Confidentiality of Case Record Information MTL 8/12 – (1) Page
CHAPTER 200 – CASE PROCESSING Section 211B Reciprocal Country Procedures MTL 3/14 – (1) Page	CHAPTER 200 – CASE PROCESSING Section 211B Reciprocal Country Procedures MTL 1/14 – (1) Page
CHAPTER 300 – LOCATES Section 304B and C State Gaming Control Board Requests MTL 3/14 – (2) Pages	CHAPTER 300 – LOCATES Section 304B and C State Gaming Control Board Requests MTL 3/11 – (2) Pages
CHAPTER 500 – SUPPORT OBLIGATIONS Section 501 B and C Obligation of Parents MTL 3/14 – (2) Pages Section 502C When to Establish Obligations MTL 3/14 – (1) Page	CHAPTER 500 – SUPPORT OBLIGATIONS Section 501 B and C Obligation of Parents MTL 4/09 – (2) Pages Section 502C When to Establish Obligations MTL 9/13 – (1) Page
CHAPTER 600 – ENFORCEMENT OF OBLIGATIONS Section 616 Driver's License Suspension Criteria MTL 3/14 – (1) Page Section 617 Professional, Occupational, Recreational, Sporting License, Certificate or Permit Suspension MTL 3/14 – (1) Page Section 620 Execution on Financial Accounts MTL 3/14 – (2) Pages Exhibit 600 Federal Form TSP-CS-1 MTL 3/14 – (1) Page	CHAPTER 600 – ENFORCEMENT OF OBLIGATIONS Section 616 Driver's License Suspension Criteria MTL 5/12 – (1) Page Section 617 Professional, Occupational, Recreational, Sporting License, Certificate or Permit Suspension MTL 2/13 – (1) Page Section 620 Execution on Financial Accounts MTL 5/12 – (2) Pages Exhibit 600 Federal Form TSP-CS-1 MTL 5/12 – (1) Page

Manual Section	Background & Explanation	Obsolete P&P, PT OR IM
107 (A)	Corrected statutory claim.	
211B (1)(a)	Corrected closure code abbreviation.	
304 (B)	Minor language change for clarification.	
304 (C)	Provided instructions for accessing NDOW information.	
501 (B)(1)	Minor language clean up.	
501 (B)(2)	Removed the requirement for enforcing authorities to provide Central Office with a copy of Form 4096. It is sufficient for the enforcing authority to retain the original document provided by the custodian in the case records. Minor language change for clarification. Fixed hyperlink.	
502 (C)	Adding clarification regarding service of process when the NCP is located on tribal land.	
616.2	Minor language change to clarify that the use of a warning notice prior to initiating the license suspension process is optional and at the enforcing authority's discretion.	
617	Provided clarification that enforcement actions may also be initiated against occupational licenses and permits issued by local governments.	
620.1 (D)	Provided updated directions for garnishing a federal Thrift Savings Plan (TSP). A single TSP income withholding order may now be used to garnish all of an obligor's TSP accounts.	
Exhibit 600-18	Updated exhibit provides revised Federal Form TSP-CS-1 and instructions for garnishing TSP accounts. An OCSE TSP Questions and Answer reference document is provided.	

Effective Date

June 10, 2014

Instructions for Manual Maintenance

Replace superseded page(s) [12] with transmitted page(s) [12]

(WP/MTL/03/14)